

Warren County Health Services  
 Division of Public Health  
 Utilization Review Committee  
 2007 Annual Report

**Public Health has a three level Quality Assurance Program.**

- Level 1 utilizes the standard Chart Component List. The staff ensures the charts are complete prior to discharge. The Assistant Director reviews all the charts at discharge as well for completion.
- Level 2 utilizes peer input with the intention of sharing creative interventions amongst staff and streamlining documentation.
- Level 3 utilizes subjective input from community referral sources on appropriateness of services and care rendered to families.

**Public Health would like to thank the 2007 UR Committee members for their participation and dedication to Public Health and its services to the community.**

Mary Anne Allen, PNP, Moreau Family Health  
 Robin Andre, PHN Warren County MOMS/MCH Program\*  
 Pat Auer, RN, MA Director of Public Health, WCPH  
 Pat Belden, PHN, Warren County Public Health Communicable Disease  
 Judy Budner, RN Warrensburg Health Center  
 Janet Cicarelli, Case Manager at GFH  
 Stacie DiMezza PT, Glens Falls Rehabilitation Center @ Glens Falls Hospital  
 Karen Doering, RN Lactation Consultant, GFH Snuggery  
 Judy Fortini, RN Warren County Public Health EI Program\*  
 Nedra Frasier, RN Warren County Public Health MCH/MOMS Program\*  
 Nancy Getz, RN Warren County Public Health MOMS/MCH Program\*  
 Pat Hunt, ADPH, Washington County Public Health  
 Joan Grishkot, RN, MS Past Director of Public Health, WCPH  
 Gina Johnson, RN, Women's Care  
 Ginelle Jones, RN, MSN, FNP Assistant Director of Public Health, WCPH  
 Dr. Dan Larson, Medical Director, WCPH- **Provides Oversight to QA/UR Program**  
 Patty Myhrberg, PHN Warren County Public Health Child Find Program  
 Maureen Schmidt, CS, Supervisor Preventive Services, Warren County Department of Social Services  
 Pat Tedesco, PHN Warren County Public Health Clinic Nurse  
 Sandy Watson, Registered Dietician, Warren County WIC Program  
 \* **Public Health Program Staff rotate attendance at the meetings.**

**Charts Reviewed: 2007 Total 63**

Meeting Date	MOMS	MCH	Synagis
3/8/06	7	19	N/A
6/14/06	12	12	N/A
9/13/06	1	12	2
12/13/06 *No meeting	—	—	—

**Summary of Findings: Appropriate**

Sixty-three charts were reviewed and overall the findings were appropriate. The QA policies that were changed several years ago are now apparent in the documentation. The charts are well organized and documented in a professional manner. The committee found interventions and documentation of efforts to be appropriate. Strengths included staff persistence in contacting clients, referring to appropriate agencies, and rendering adequate intervention in regard to contacts and frequency.

Patty Hawley, Warren County's Record Consultant, will review a sample of charts from each program in early 2008.

**Areas Needing Improvement:**

A few areas were found by the committee to need improvement. Most were not a reflection of care rendered to the client, but demonstrated an issue with the documentation.

- A MCH chart did not have documentation of a d/c or a discharge quick reply to the provider. The same chart utilized an abbreviation (OTA) not on the approved abbreviation list. The program nurses were reminded of the procedure.
- A MCH chart did not document plan for long-term follow up when discharged. This was discussed at a program nurse meeting. All agreed it should be documented in the future.
- A MCH chart, where patient required wound care from CHHA, updates were not documented in MCH chart, making it appear care was fragmented. This issue was discussed with the MCH nurses and all agreed to document in the future on the narrative.

**2007 GOALS:**

1. Continue with the current QA Program- It appears to be working.
2. Have all staff review applicable policies, program forms, and packets every January, to ensure updates are made.
3. Continue with Synagis chart reviews.
4. Implement Electronic for MOMS and possibly MCH charts.

Presented to: Dr. Larson 1/22/08  
UR Committee 1/22/08  
Health Services Committee 1/25/08  
PAC 2/13/08

\_\_\_\_\_ MD initial (fax back to 761-6422)